

HASC Center Inc.
Title VI Complaint Procedures

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49 CFR 21.1, provides that, “No person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity receiving Federal financial assistance from the Department of Transportation.”

Who may file a Title VI complaint?

A complaint may be filed by any person who believes they or any specific class of persons has been subjected to discrimination.

To comply with Title VI and all of the regulations of 49 CFR Part 21, the *HASC Center Inc.*, provides the following complaint procedures for those persons who believe that they have been subjected to discrimination under any program or activity receiving Federal financial assistance from the United States Department of Transportation. These procedures do not deny the right of the complainant to file a formal complaint with other State or Federal agencies or to seek private counsel for complaints alleging discrimination.

How and where is a discrimination complaint filed?

A complaint must be filed no later than 180 days after the date of the alleged discrimination. A complaint must be in writing, signed by the person(s) or their representative(s) and must include the complainant(s) name, address, and telephone number. Attached is a Discrimination Complaint Form that may be used; however, a complaint may also be filed by sending the complaint by facsimile to 718-745-7596, by electronic mail to hr@HASCcenter.org or by mailing to:

HASC Center Inc.
5601 First Avenue
Brooklyn, NY 11220

A complaint may also be filed directly with the Federal Transit Administration by filing a complaint with the Office of Civil Rights, Attention Title VI Program Coordinator, East Building, 5th Floor-TCR, 1200 New Jersey Ave., SE Washington, DC, 20590.

How long will it take for my complaint to be resolved?

The complaint will be reviewed by *Shmulie Schwartz*. Where practicable, the complainant shall be notified, in writing, of the findings and remedial action, if any.